

# Kettering Model

## Car Club

**HANDBOOK – 2008**

Including Club Constitution & Rules



# KMCC Club Constitution

## 1. Title

The club shall be known as Kettering Model Car Club. (also known as KMCC)

## 2. Objective

The primary objective of the club shall be to foster & develop the practice & spirit of radio controlled car racing and to create facilities to that end.

## 3. Executive Committee

The Executive Committee will comprise of a maximum of seven and a minimum of four people. All committee members will stand for one year and must apply to be re-elected if they wish to continue in their role. Committee members are elected by the club members at the Annual General Meeting (AGM) and any positions where committee members do not wish to be re-elected will be clearly highlighted. Only fully paid up club members will be eligible to vote during elections at the AGM.

The Executive Committee shall consist of the following positions – Chairman, Vice Chairman, Treasurer and Secretary as a minimum. Additional duties such as Web Master, Public Relations, Race Co-ordinator, etc. may be allocated to any member of the elected committee by the Chairman. In the event that a particular duty cannot be filled by a committee member, the Chairman may co-opt other club members as “extended committee members”. Extended committee members do not have voting rights at committee meetings and do not form part of the quorum (see below).

It is expected that all Executive Committee members are fully paid up club members, however, where a non-member is elected onto the Executive Committee, they will be regarded as an “honorary club member” during their term of office. No more than 50% of the Executive Committee will be honorary members.

No formal meeting of the Executive Committee will take place unless there is a quorum of committee members present. The quorum shall consist of a minimum of four committee members, one of whom must be the Chairman or Vice Chairman. Where Club members wish to propose any changes to the Club, these should be submitted in writing to the secretary. Proposals will be discussed/agreed at the next committee meeting or at a club meeting depending upon the urgency of change. The originator of the proposal shall be invited to the committee meeting to discuss the changes in person.

## 4. Financial Year

The clubs financial year runs from 1<sup>st</sup> January to 31<sup>st</sup> December.

## 5. General Management

The Executive Committee will carry out the general management of the club. The club shall seek annual affiliation with the sports governing body, the BRCA, and the clubs rules are set so that they follow the principals set out in the current BRCA handbook.

The Executive Committee will hold an Annual General Meeting (AGM) in the January of each year. This will be open for all club members to attend. As a minimum the AGM shall consist of;

- Re-election of the Executive Committee
- Report by the Chairman outlining the clubs intentions for the forthcoming year.
- Report by the Treasurer outlining the current state of the clubs finances.
- Opportunity for the club members to publicly raise any concerns or feedback on how the club is managed.

## 6. Equal Opportunities

The club aims to treat all members fairly & equally, taking into account any special needs that people may have. The club will not discriminate against any potential club members on any grounds.

## 7. Child Protection

Kettering Model Car Club (KMCC) recognises it has a duty of care to safeguard all children\* involved in model motor sport from harm. All children have a right to protection, and the needs of disabled children and others whom may be particularly vulnerable must also be taken into account. KMCC will ensure the safety and protection of all children involved in model motor sport by issuing all elected members of the committee with a copy of the Club's child protection policy and associated guidelines "Promoting Good Practice with Young People".

\* defined as under 18.

## 8. Winding Up

Should the club be dissolved the funds would be distributed equally between fully paid up members **after any outstanding debts have been paid.**

# Kettering Model Car Club Rules

## 1. General

1. The executive committee for Current Year are;
  - Chairman – Dave Irving
  - Vice Chairman – Rob Oliver
  - Secretary – Nicola Irving
  - Treasurer – Colin Williams
  - Web Master – Colin Williams
  - Safety Officer – Colin Williams
  - Press Officer – Rob Oliver
  - Junior representative – none
  - General Committee – none
2. All racers are expected to help set up and pack away the track.  
Racing starts at 19:30, and drivers should arrive at the venue at least 30 mins. before this time to help set-up the track and book in. Booking in will close at the race directors discretion. Late arrivals will only be allowed to book in at the race directors discretion.
3. All drivers must have a minimum of three crystals available each time they race. Once heat lists are produced, drivers must check:
  - (i) their 'heat' number;
  - (ii) their Car number;
  - (iii) their crystal colour or frequency.If a driver needs to run a different crystal to that on the list, they MUST notify the race controller.
4. All racers must comply with the restrictions of the racing venue, in particular;
  - left clean and tidy ie: no empty drink cans or food packaging.
  - No smoking, drinking alcohol or use of illegal substances is acceptable inside the venue
  - It is prohibited for anyone to try to gain access to other parts of the facility except the designated toilets on race nights.
5. 12V batteries used indoors must be contained within a leak proof container.
6. Soldering irons must only be used with approval of the race director and only where it cannot cause damage to the venue
7. Adult members of the committee will also run race control and act as race director. If they are also racing then this maybe in lieu of marshalling. In the event that it is not possible for one of the adult committee members to run race control, one or more of the senior club members may be asked to carry out this role.
8. Transmitters must not be switched on in the pits whilst a race is in progress without prior authority from race control.
9. Driver's MUST return their transponders' to the rack at the end of their race. BEFORE they go out to Marshall.
10. If a driver is unable to race for the remainder of the evening, they MUST inform the Race Controller immediately.
11. When racing at an outdoor venue, Nitro cars must use a failsafe device in case of loss of radio signal.
12. Any racer or their pit crew, who continue to use fowl or abusive language, or behaviour, will be evicted from the venue.
13. KMCC is not responsible for any loss or damage to the racers equipment or personal injury, no matter how caused. It is your responsibility to ensure that your equipment is kept in a secure manner.
14. KMCC is covered by Public Liability Insurance through affiliation with the BRCA. For details of cover, refer to the appropriate section in the current BRCA handbook.
15. Race Fee's for the current year will be;
  - Evening club meetings: £3.00 (+ £1.00 refundable packing away levy) for club members, +£1.00 for non-members.
  - Outdoor race meetings, or other one off meetings may have separate entry fees that will be clearly stated on the entry form.

## 2. Membership

1. **Club Membership Fee for the current year is £3 plus the BRCA membership fee of £12.**
2. Any cheques must be made payable to "Kettering Model Car Club".
3. The membership year is from the 1<sup>st</sup> January to 31<sup>st</sup> December.
4. Racers may become a member part way through a year and pay a pro-rata amount of the club membership.
5. Non-members may be permitted to race at KMCC, but will be required to pay an extra race levy of at least £1
6. All members of Kettering Model Car Club **MUST** have BRCA membership.
7. If a member chooses not to join/rejoin the BRCA at the time of club membership renewal, the club **WILL ASK** to see proof that BRCA membership has been obtained elsewhere.
8. Any racer, or their pit crew, who persistently breaks these rules will either have their Club membership revoked for the remainder of the year or suspended for a fixed period of time.
9. Any racer with revoked or suspended membership will not be permitted to race in any KMCC organised event until either the membership is re-applied for or the suspended period comes to an end.
10. Racers have the right of appeal towards any decision taken by the Club against them. If the racer wishes to appeal then they should speak with an existing member of the Executive Committee, stating why they believe the original decision to be incorrect. The decision will then be reviewed by the Executive Committee and either upheld or revoked.
11. Cheques from the clubs bank account have to be signed by both the Chairman, and the Treasurer.
12. Expenditure of more than £50 (excluding Hall hire costs) has to be agreed by a minimum of three committee members.
14. A receipt must be obtained for all purchases and given to the Treasurer before payment will be made.

## 3. Racing

1. Races will be organised to provide heats with drivers of similar ability, within the restrictions of numbers of racers, driver crystals and heat types.
2. In the event of an excess number of racers wishing to compete, entries will be permitted on a first come, first served basis – regardless of membership status or ability.
3. Racers should treat fellow drivers in the same way they want to be treated themselves.
4. Cars must not be driven in such a manner that they deliberately damage other cars, the track markings or your fellow racers and their pit crew.
5. Cars must not travel around the track in the reverse direction of the normal flow of racing.
6. Penalties for poor driving standards will be issued at the discretion of the race director. This includes 'tail tapping' other cars, deliberate track jumping or driving in a dangerous manner.
7. Penalties will be issued during a race in the following order;
  - Verbal warning
  - 10 second penalty
  - 1 lap penalty
  - removal of best FTQ time
  - disqualification from the race
  - disqualification from the race meetingThe race directors decision is final.
8. In the event of an accident that requires a marshall, the driver should let off the throttle until the car is placed back on the track and the marshall's hand is clear. If the wheels are still rotating, the marshall may choose not to assist the car until they have stopped.
9. At the end of a race, once race control has called out that the racer has finished, the racer should then drive the car around to an area of the track which is not near the racing line and stop the car.
10. Drivers must stay on the rostrum until the entire heat or final has been declared finished, even in the event that their car is damaged during a race.
11. Abusive language and shouting will **NOT** be tolerated on the rostrum, if any person is found to continue after a verbal warning, he or she will be asked to leave the meeting without refund, or refused entry to future meeting(s).
12. Only drivers are allowed on the rostrum, the only exception is for a parent/carer assisting a junior member.

## 4. Marshalling

1. All drivers must marshal the heat or final immediately following their race, unless they have been asked to cover race control.
2. When provided, marshals must wear yellow vests (outdoor only).
3. Marshals should cover the track area close to the designated marshal point.
4. When placing a car back on the track, it should be positioned in a safe area where it is unlikely to be hit by the other cars racing.
5. Marshals may only be substituted for another racer or pitcrew member as long as they are BRCA insured. (NOT general public as they are not insured).
6. Any racer found not to be marshalling, or being covered, will be given a warning to return to his or her marshalling point. If that person is found not to be marshalling again then that racers FTQ will be lost.
7. Marshals must stay at their post until the race has finished.

## 5. Car Specifications

1. The classes of cars catered for are electric 1/10 Scale Saloons and Buggies (outdoor only). No car should have anything protruding that may damage the carpet, track surface or marshals.
2. Transponders must be mounted such as to minimise potential damage to them. They should not be mounted to protrude beyond the edge of the chassis or within 10mm of the front bumper leading edge. It is recommended that they are mounted in the front windscreen.
3. All cars may be checked to ensure they meet the required rules at any time.

### **1/10 Scale Saloons:**

4. All cars should comply with the general BRCA rules with the following exceptions;
5. Bodysells – any bodysell may be run at club meetings.
6. Motors – 27 turn stock motor class will run at indoor club meetings. 27 turn stock motors may have the bushes replaced by bearings.  
Brushless motors of 13.5T or greater may be used. Rotors may be either bonded or sintered.  
For outdoor events, any motor restrictions will be clearly indicated.
7. Tyres – Any Treaded Rubber tyres may be used when racing indoors, on the carpet track. Any insert and wheel can be used. Alternatively, “control” Slick Rubber Tyres may be used. Control tyres may be defined from time to time, at the start of the 2008 race year, these are Vtec 24r tyres.  
No mini-pins, rally blocks, or foam tyres are to be used.
8. Odourless carpet additive is allowed to be used on the indoor carpet track, provided it is within a “dispenser” type device. At the start of the 2008 race year, these include Corally TC4 Carpet Jack in easy applicator bottle and LRP Top Grip Carpet 2 additive in applicator bottle. Any other additive must be cleared for use with the Club Chairman before being used.
9. Ride Height – a minimum of 5mm is to run beneath the chassis of the vehicle, and there must be no protruding objects beneath car. This is in order to protect the carpet.
10. Club Championships or other events will specify any additional tyre, motor and body restrictions.

## Club Championships

1. All drivers may be graded based on their skill. They will score points based on their results relative to drivers of the same grading and the club as a whole.
2. Any driver who has clearly been graded incorrectly may be re-graded, with their points, and those of any affected racer, recalculated accordingly.
3. The number of rounds and how many to count will vary between championships, however they will be published prior to the start of any series.
4. Championships may have certain restrictions, such as specific tyres and or motors. Any restrictions will be published prior to the start of the series.
5. All drivers must comply with the published restrictions if they wish to score points towards the championship. Any driver not complying with the published restriction or wishing to take part in the championship will still be expected to pay the appropriate race entry fee. The driver will still compete with the other racers although his qualifying and final positions will not be taken into consideration for the points scoring.
6. After each race, the car should be placed in the designated scrutinizing area for checking and remain there until after they have finished marshalling. If a car is required to be removed before this period then it should first be verified with the Scrutiniser or Race Control that it complies with the rules.
7. Points per meeting will be awarded on a sliding scale basis.
8. At the end of each championship drivers may be promoted or demoted based on their average points scores. Practice is at the discretion of the race director prior to the start of the first heat.

## 7. Enjoyment

1. Please remember that our sport is FUN! Try to enjoy yourself and don't get too serious.
2. Don't throw your toys out of your pram when you get beaten by someone half your age!